

**West Bengal Essential Commodities Supply Corporation Limited**  
**(A Government of West Bengal Undertaking)**  
**11 A Mirza Ghalib Street, Kolkata – 700 087**

**Second call e-Tender Notice Memo No : ECSC/Sugar/1043/2018/19 Dt.-19.04.2019**

**Ref No:- Order from Food & Supplies, Govt. of W.B. vide No-1737-FS/Sectt./Food/4P-04/2013 Dt.-18.04.2019; and it is a routine tender as sugar distribution is made every year during Ramzan, period.**

**Document containing details of the Notice Inviting Tender (N.I.T) for Supply of Sugar for distribution through Public Distribution System in West Bengal**

Managing Director, WBECSC Ltd, Kolkata invites e-tender for the work detailed hereunder.

E-Tenders comprising of Technical and Financial bids are invited from Sugar producers, Authorized distributors of sugar producers, Importers of sugar, exporters of sugar and Civil Supply Corporations having experience in Sugar operation for supply of S-30 grade sugar for monthly AAY Sugar delivery for **7 ( seven ) months starting from April, 2019 to, October, 2019 plus one time Ramzan Festive Package 2019 and one time Durga Puja Festive package 2019 (tentative quantity for AAY for 7(seven)months is 11556.818 MT (Approx) and for Ramzan package is 8098.57 MT (Approx) and tentative Durga Puja Festive packag quantity is 8116.372 M.T (Approx)** in each district of West Bengal (shown in Annexure – B) for distribution through Public Distribution System in West Bengal as per the terms and conditions stipulated by the West Bengal Essential Commodities Supply Corporation Ltd, Kolkata in its Tender Document and the agreement to be executed with the selected bidder(s). Rate should be quoted for supply of sugar including GST, storing and handling (unloading, stacking & loading) charges upto uploading to trucks of the distributor/DO holders at designated godown points of bidder in different districts (shown in Annexure-B). Supply order will be placed to selected supplier for each month separately and each festive packages separately & the rates will remain valid upto ( 7 ) months. Bidders shall submit copy of

- Valid PAN issued by the IT Deptt., Govt. of India.
- Valid 15-digit Goods and Services Taxpayer Identification Number (GSTIN) under GST ACT, 2017 .
- “Tax invoice(s) needs to be issued by the supplier for raising claim under the contract showing separately the tax charged in accordance with the provisions of GST Act, 2017”.

**: Closing date and time :**

Submission of the Technical and Financial bid: on or before 28.04.2019 ( Online) .EARNEST MONEY to be deposited by 26.04.2019 through RTGS at A/C no. as follows by same date and time: Punjab National Bank New Market Branch, 9, Lindsay Street, Kolkata-700087. IFS Code:PUNB0009300 Beneficiary- WBECSC Ltd. A/c No.0093000109114712.

**:Bid opening date and time:**

**Technical Bid: on 30.04.2019 at 5:00 pm(ONLINE)**  
**Financial Bid: on 30.04.2019 at 5:30 pm (ONLINE)**

Details of date and time schedule is provided with this tender document (Annexure-A)

The Financial Offer of the prospective Bidder will be considered only if the Technical Aspects of such Bidder is found qualified by the authority of the Corporation. The decision of the Corporation will be final and binding upon in this regard.

Tenders, comprising both technical and financial bids, are to be submitted concurrently, digitally signed and posted in the website: [www.wbtenders.gov.in](http://www.wbtenders.gov.in)



### Pre bid Conference:

Prospective bidders may attend a *Pre bid Conference* which will be held on 23.04.2019 at 3:00 pm in our Head Office at 11/A Mirza Ghalib Street, Kolkata 700 087 for filling up e-tender documents and online submission of required documents.

Conditional tender will not be accepted even on deposit of valid Earnest Money.

The prospective bidders may download the tender document from the website: [wbtenders.gov.in](http://wbtenders.gov.in) with the help of digital signature certificate (DSC). The Earnest Money by means of RTGS drawn on any Scheduled Bank in favour of WBECSC Ltd., payable at Kolkata, is to be deposited to WBECSC Ltd and also to be documented through e-filing. Tender form with required details for submission cannot be activated unless the particulars of the Earnest Money Deposit are filled in the tender form online.

### Schedule-1

#### Statutory Eligibility Criteria

**The following statutory eligibility must be fulfilled without which the tender shall not be eligible for opening the financial bids.**

1. Producer of Sugar, Authorized distributor of sugar producers, Importers of sugar, exporters of sugar and Civil Supply Corporations having distribution network in West Bengal shall only be eligible for tendering bids for supplying the S-30 grade sugar mentioned in the tender. **The letter as per Annexure-C must be submitted along with the tender document in the said format only and no other format/agreement will be accepted.**
2. The Average Annual Turnover for the last 3 financial years of the intending bidder should not be less than Rs.50 Crores per annum (F.Y.- 2015-16, F.Y.- 2016-17 & F.Y.- 2017-18) and not less than Rs. 10 crores per annum shall be on sugar supply operations, of at least any one year for the last 3 financial years.
3. The selected supplier/suppliers shall have to store in the godown only sugar as per supply order of the WBECSC Ltd. and no other sugar/commodity shall be allowed to be store in the designated godown. The selected supplier must provide proof of availability of 22 sugar godowns one in **each of the 22 districts** (Except Kalimpong District), as per Annexure-B across West Bengal. For Kolkata separate designated godown may be located in and around District H.Q., South 24 Pgs. The hiring agreement/owner's consent document copy of the said owned/hired godown must be submitted along with the tender document.

#### Other Criteria

1. Bidders must meet the commodity standard as per specification in Schedule-2
2. The Bidder is to submit copies of Annual Accounts(P/L accounts, Balance Sheet etc) along with Annual Turnover Report for the last three financial years (F.Y.- 2015-16, to F.Y.- 2017-18), duly audited by a Chartered Accountant (as per Appendix-3).
3. The Bidder is to submit copies of Income Tax Statement/ Income Tax Return (Assessment Year-2015-16 to Assessment Year -2017-2018) for last three financial years, duly attested by the Chartered Accountant/ Income Tax Officer. In case of Importer /exporter of sugar document from Govt. of India & in case of Authorized distributors of Sugar Producer, letter as per Annexure-C should be submitted in the given proforma.
4. The bidder should produce documentary evidence along with the tender in support of their eligibility criteria (eg. Export /import license / authority and documents to prove that he has imported / exported sugar in case of the importer / exporter. In case of Importer /exporter of sugar document from Govt. of India & in case of Authorized distributors of Sugar Producer, letter as per Annexure-C should be submitted in the given proforma.



5. The Bidders shall have adequate logistics set up showing that they are capable for delivery of sugar to all districts of West Bengal for which the rate offered .
6. The Bidders shall have to submit the self declaration regarding their capability of handling, storing, transportation & manpower for doing the job.
7. The selected supplier/suppliers shall have to utilize godowns at the district Head Quarter (Annexure-B). They shall submit list of contact personnel along with the tender document. Inspection of the godowns will be made by the Corporation and supply order will be given, in case of L1 bidder on receipt of satisfactory reports only. If it is found that any godown is not fit for storing sugar, Corporation is not liable to place supply order even in case of L1 bidder.
8. Producer of Sugar, Authorized distributors of sugar producer, Importers of sugar, Exporters of sugar and Civil Supply Corporations who are blacklisted by the Government(s)/ Govt. Undertaking(s) / State Procurement Agencies are not entitled to participate in the tender. If the blacklisted firm files a tender under a "benami" name, the tender shall stand rejected apart from forfeiture of EMD furnished.
9. The decision of West Bengal Essential Commodities Supply Corporation Ltd shall be final in regard to evaluation of the documentary evidences and other claims with regard to the eligibility of the Bidder.
10. The W.B.E.C.S.C. Ltd reserves the right to reject any/all tenders without assigning any reason thereof and the same cannot be questioned at any time whatsoever.
11. In case in future if the original documents uploaded by the bidders is found to be forged, tampered or false, then as a penalty the EMD of the said bidders would be forfeited and a strict legal action would be taken against such bidder.

## **Schedule-2**

### **Specification for Sugar**

1. Grades- The grade of Sugar to be supplied should be S-30 or higher variety as would be intended by the Govt.
2. Description- The material should be crystalline, white, odourless and free from dirt, iron fillings and other extraneous matter. The required quantity should be manufactured, packed stored and distributed under hygienic conditions, as per norms of Bureau of Indian Standards.

Sl. No.	Characteristics	Requirements
i.	Less on drying, present by mass	Max 0.10
ii.	Polarization	Min 99
iii.	Reducing Sugar % by mass	Max 0.10
iv.	Colour in ICUMSA units	Max 150
v.	Conductivity Ash % by mass	Max 0.10
vi.	Sulphur Dioxide, mg/kg	Max 70
vii.	Lead, mg/kg	Max 5.0

3. Packing- The sugar to be supplied shall be packed in clean, sound and new jute bags or bags made of polypropylene. The bags should be lined with polyethylene film. The mouth of each bag should be machine-stitched.  
Each bag should bear legibly and indelibly:-

- i. Name of the product
- ii. Net Weight of Sugar in the bag
- iii. Month and Year of Manufacture
- iv. Batch or Code Number if any

***schedule-3***

### **Terms and Conditions**

#### **1. Registration of Bidder**

Bidders willing to take part in the process of e-tendering will have to be enrolled & registered with the Government e-Procurement system through logging on to website **wbtenders.gov.in** and to click on the link for e-tendering site as given on the web portal.

#### **2. Digital Signature Certificate (DSC)**

Each participant, for submission of tender, is required to obtain a class-II or Class-III Digital Signature Certificate (DSC) from the approved service provider of the National Informatics Centre (NIC) on payment of requisite amount the details of which are available at the Web Site Guideline to the Bidder. DSC is given as a USB e-Token.

#### **3. Downloading**

Bidders can download NIT & Tender Documents by logging into the website mentioned using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.

#### **4. Submission of Tenders**

- a) Tenders are to be submitted online in the website in the specified folders - one for Technical Bid & the other for Financial Bid, before the prescribed date & time using the Digital Signature Certificate (DSC).
- b) All appendices attached with this Tender Document should be duly filled in with signature in all pages and are mandatory for considering any offer as valid.
- c) Should the Bidders be in a position to quote for supply in accordance with the requirement stated in Schedule-1 & 2, all the enclosures to this Tender Document should be duly filled in, digitally signed and uploaded in the website **wbtenders.gov.in**
- d) Bidders must complete the Questionnaire on standard proforma (appendix-2) enclosed with this Tender Document. The Corporation reserves the right to get the manufacturing/packaging capacity of the Bidders re-verified through inspecting agencies, irrespective of their registration status.
- e) Stipulated conditions in the tender are for Sugar Producers, Authorized distributors of sugar producers, Importers of Sugar, Exporters of sugar and Civil Supply Corporations with specific years of distribution experience. The claim of the Bidders regarding this/their eligibility should be supported by documents for such claim to the satisfaction of The Management of the Corporation. Such documentary evidences needs to be signed, scanned and uploaded in the website **wbtenders.gov.in**



- f) The tenders of those who do not qualify the eligibility criteria shall be rejected at any time during detailed scrutiny and evaluation stage.
- g) The Tender Document downloaded from the website specified above should be signed in each and every page as token of having accepted all the Tender conditions.
- h) The persons (s) signing the tender shall state the capacity under which he/they is /are signing the tender.
- i) The Bidders should have transporting capacity of at least 1500 MT per day within the state.
- j) The Corporation reserves the exclusive right to increase/decrease or split the quantity of the tender. Tenderer is not entitled to withdraw his offer once the tender is filed.
- k) The successful bidder shall furnish daily report to the Corporation in respect of Stock Position (Viz. Opening Stock, Receipt, Lifting, Closing Stock etc.) through E-mail and Fax.
- l) Tenders specifying additional conditions or proposing modifications to the tender conditions will be treated as Conditional Tenders and will be summarily rejected.

### **Tender Submission Procedure**

The offer is comprised of two bids (in two separate hyperlinks), one is Technical Bid and the other is the Financial Bid.

#### **Technical Bid**

In the technical folder of the website the following document shall have to be uploaded (Please refer to Appendix-5)

(A). In the Statutory cover the following documents shall have to be uploaded:

1. The entire tender document excluding Appendix – 7 (which is meant for quoting the rate) should be downloaded properly, physically signed, scanned and uploaded.
2. In case of an importer or exporter of sugar, documents pertaining to the authority from the Govt. of India such as export / import license etc. In case of Authorized distributors of Sugar Producers appointment letter as authorized distributor of sugar producer. In case of sugar producer, proof as to sugar producer.
3. Certificate/Letter as per Annexure-C.
4. The Bidders shall have to submit the self declaration regarding their capability of handling, storing, transportation & manpower for doing the job with the list of 22 (twenty two) godowns and copy of documents in favour of owned/hired godowns (agreement copy).
5. List of twenty two (22) godowns as per Annexure B along with copy of ownership/hiring agreement/owner's consent document.

(B). In the Non-statutory Cover the following documents shall have to be uploaded:

1. Photocopy of valid PAN and GST Identification Number (GSTIN) of the Bidders.
2. Documents pertaining to experience of the Bidder in work of similar nature. (as stated in eligibility criteria)
3. Documents pertaining to annual turnover of last 3 consecutive years of the Bidder. (as stated in eligibility criteria)
4. Copies of Technical detail/leaflets/brochure of product stores as per specification should be signed and uploaded after scanning.



**THE NON-STATUTORY DOCUMENTS  
SHOULD BE ARRANGED IN THE FOLLOWING MANNER**

Sl.No.	Category Name	Sub-Category Description	Detail(s)
A.	Certificate(s)	Certificate(s)	PAN. GST Identification Number (GSTIN).
B.	Credential	Credential – 1	As mentioned in the above Sl. B (2)
C.	FINANCIAL INFO	P/L AND BALANCE SHEET F.Y- 2014-2015	Annual turnover of F.Y- 2015-16
		P/L AND BALANCE SHEET F.Y- 2015-2016	Annual turnover of F.Y- 2016-2017
		P/L AND BALANCE SHEET F.Y- 2016-2017	Annual turnover of F.Y- 2017-2018
D.	Man Power	Technical Personnel	Declaration of the technically qualified and sufficient well experienced manpower for successful implementation of the assignment

**Financial Bid**

- a. The Financial Bid should contain rate for supply of sugar at all storing points of the bidders for the each district of the State as per Annexure B. Rate should be quoted in the tender document in Appendix – 7. The Appendix-7 should be downloaded and duly filled in and uploaded in the specified folder.
- b. The rate (inclusive of all viz. price of sugar, GST, handling, storage) should be quoted per M.T. in Appendix – 7. Bidders should quote the rate per M.T. in INR and it would be valid for seven (7) months from the date of the agreement executed thereafter.
- c. Rates to be quoted in the excel sheet provided herewith at Appendix-7.
- d. Any composite bid indicating rates in the Technical Bid openly in the Tender is liable to be cancelled while evaluating the Technical Bid.
- e. The Financial Bid of ONLY those Bidders, who qualify in the Technical Bid after proper evaluation, will be opened thereafter. Financial Bids of Bidders failing to comply with the specifications of Technical Bid shall NOT BE TAKEN INTO CONSIDERATION.
- f. A Comparative Statement shall be prepared for evaluation and the finalization after tender will be opened on L-1 basis (Lowest Price basis) after following the procedures prescribed in the tender. In case the Lowest Tender needs to be rejected, the reasons shall be recorded in writing.
- g. In case the lowest bidder (L1) is unable to supply the entire quantity of sugar requisitioned, then L2 and/or L3 may be considered to supply at L1 rate. In the circumstances where the L1 bidder is unable to supply for any restriction imposed arising out of any proceedings initiated by WBECSC LTD, the L2 bidder may be asked to supply sugar for a particular period for all or in part at L1 rate.
- h. Work Contract shall be awarded on finalization of rates received from the bidders.
- i. The Management of the Corporation reserves the right to reject any tender without assigning any reason and same shall not be questioned on any ground whatsoever.



## OPENING OF TENDER

1. The Technical Bid shall be opened (online) on 30.04.2019 at 5:00 pm in the chamber of Managing Director of WBECSC Ltd, Block – B, 11 A Mirza Ghalib Street, Kolkata 700087.
2. The names of technically qualified bidders will be uploaded on 30.04.2019 at 5:15 pm.
3. Financial Bid shall be opened (online) on 30.04.2019 at 5:30 pm of those bidders only who have been found technically qualified.
4. Bidders may remain present at the time of opening of both Technical Bid and Financial Bid on 30.04.2019 at 5:00 pm and 30.04.2019 at 5:30 pm respectively.

## VALIDITY OF OFFER

1. The offers made by the Bidders shall be valid for **seven (07) months** from the date of agreement executed. The Bidders should not quote any other date for the validity of the offer. Bidders quoting any other validity date are liable to be summarily rejected.
2. The rate offered by the bidder and once accepted by the Corporation shall be final and this rate shall continue till the offer ceases to be valid. Corporation is not responsible for any fluctuation of prices either in International Market or Domestic Market and no request or representation for revision of rate will be entertained.
3. However, rates accepted shall not be a guarantee to place supply orders.

## FALL CLAUSE

The price charged for the sugar supply under the contract by the successful bidder/bides shall in no event exceed the lowest price at which the successful bidder sells the sugar of identical description to any other person in the state during the period of contract.

a) If at any time, during the said period of rate contract in the state of West Bengal the Contractor reduces the sale price of such sugar or sells such sugar to any other person at a price lower than the price chargeable under the contract. He shall forthwith notify such reduction of sale the sugar supplied after the date of coming into force of such reduction of sale price shall stand correspondingly reduced. The successful bidder shall furnish certificate in the manner required by the Managing Director to the effect that the provision of the clause has been duly complied with respect to supplies made or billed for upto the date of certification.

b) The successful bidder(s) shall endorse a certificate on each bill to the effect that the price condition referred to the above has been satisfied.

## DEPOSIT OF EARNEST MONEY

1. The Bidders should furnish an Earnest Money of Rs10,00,000/- (Rupees Ten lakhs Only) and that should be deposited by RTGS latest by 26.04.2019 at 3:00 pm and Receipt against such deposit be obtained from our Head Office at Block – B, 11-A, Mirza Ghalib Street, Kolkata 700 087, West Bengal. Tender received without Earnest Money shall be summarily rejected. In case of unsuccessful bidders, the Earnest Money will be refunded.
2. The amount remitted towards Earnest Money is liable to be forfeited in case the Bidders resign from his/their offer after submission of tender or after acceptance of offer by



W.B.E.C.S.C. Ltd. In such a situation the Management of the Corporation will be at liberty to negotiate rates with L-2 and or L-3 for supplying sugar at the rate of L-1 and issue offer letter.

The Earnest Money shall not carry any interest.

## **SECURITY DEPOSIT**

The EMD of successful bidder will be converted into Security Deposit and the total Security Deposit (inclusive of EMD) will be Rs 1.50 Cr . The balance amount of security deposit will be taken from successful bidder(s) in the form of Bank Guarantee (B.G). The B.G has to be submitted by the successful bidder within 7(Seven) days from the date of acceptance of Offer. If the successful bidder fails to furnish security deposit within the time specified, the EMD shall stand forfeited, besides recovery of consequential losses, if any, sustained by the Corporation apart from cancellation of award of supply contract and blacklisting of the bidder. The Security Deposit/Earnest Money Deposit will not bear any interest. Security Deposit will be refunded after successful completion of the order.

## **QUALITY ASSURANCE**

The bidder shall have to ensure the quality of sugar supplied in 50 kgs bags which strictly conforms to the ISS specification and FSSAI standards as per specification mentioned in Schedule-2. In the event of any of the samples taken from the stock of sugar on arrival at a designated godown is found to be substandard on testing, the concerned supplier will be wholly responsible for that. Further, the supplier will have to immediately replace the entire stock of substandard sugar at their cost.

Further, in the event of any of the sugar samples out of built up stock in any godown found sub-standard on testing, in addition to replacement of substandard stock, penalty shall be imposed to the extent of sugar stock of that particular lot / batch in the following manner.

- 1<sup>st</sup> time failure of sample (sub-standard) : 10% of cost of sugar stock
- In case of sample of sugar found to be substandard on subsequent occasion in the same godown : 10% of cost of sugar stock and apart from imposition of such penalty, the agreement with the supplier concerned shall immediately be terminated.

## **TESTING OF SUGAR**

- A. Selected Bidder(s) will have to make available sample of sugar in 05 (Five) sealed plastic jars of 1 K.G. each with appropriate signature and seal of the bidder on it which will be got analyzed from Government / Govt. approved/ recognized laboratory .Laboratory testing charges for the same shall be deducted from the earnest money deposited by the bidder.
- B. The testing of sugar will be done through the surveyor on pre-delivery/at random from the godown point of the supplier. A team of Quality Control Staff of Food & Supplies Department may also inspect the storage godowns anywhere in West Bengal and the supplier will be responsible for quality and grade supply of the sugar at all point of sale. If any deviation is found from the specified quality standard as per schedule 2, in addition to the action to be taken as per quality assurance clause, the Security Deposit shall stand forfeited besides recovery of consequential losses, if any, sustained by the Corporation and blacklisting of the bidder.



## **MODE OF SUPPLY**

The W.B.E.C.S.C. Ltd. shall issue a Dispatch/Delivery Schedule to the selected Bidder/s for supply of sugar at the respective storing points of the supplier specified herein above.

## **DURATION OF SUPPLY**

For supply of sugar, monthly work orders will be issued District-wise in 1<sup>st</sup> week of every month, supply of Sugar may be initially for one (1) month from the date of agreement/work order and it may be extended on monthly basis as may be required. The supply should commence within 7 (Seven) days after the communication of order for supply of sugar and the entire supply should be completed within 20 days from the issue of supply order. In case of any deliberate delay in delivering the stock, the Corporation may impose penalty as per Para on "Penalty on Default / Extension of time" and quality assurance of the tender conditions for delayed supply. If the quality, quantity and time scheduled is maintained properly, supply order for next month will be placed and so on.

## **PAYMENT**

1. Supplier is to submit SINGLE BILL against each district-wise, month-wise supply order/work order after completion of delivery at the designated storing points in the districts.
2. Payment will be released to the supplier on submission of bills only after stocks have been sold out from their designated storing points. The payment shall be made for the net weight of sugar sold out excluding packing material.
3. No part payment/Ad-hoc payment will be entertained.
4. Payment will be made by means of Account Payee Cheque / RTGS in favour of the supplier.
5. No interest payment on outstanding bills will be entertained at any point of time.
6. The Management of the Corporation also reserves the right to recover such amount which might have been over paid to the supplier and detected subsequently.

## **PENALTY ON DEFAULT/EXTENSION OF TIME**

The entire ordered quantity should be supplied within the stipulated time. The Managing Director reserves the right to cancel the orders for the unsupplied quantity and such supplier is liable and responsible to make good the financial loss sustained by the Corporation, For failure to keep up the supply schedule fixed for supply as per Para on Duration of Supply, Clause 1 of the tender conditions, a penalty of Rs. 25/- per day per M.T. for the defaulted quantity shall be levied for each day of delay in supply or for short supply, subject to maximum of Rs. 500/- per M.T. Should the supplier fail to deliver the stock thereafter, the Management of the Corporation may forfeit full or part of the EMD/Security Deposit, besides penalty and black listing of the supplier. The Management of the Corporation also reserves the right to grant extension of time with/without penalty based on the past performance of the supplier or to take action to terminate the contract should the supplier be found a habitual defaulter.

## **AGREEMENT**

The Bidders shall execute an agreement in the prescribed form on a stamp paper of value as per law within seven (7) working days from the date of receipt of communication of acceptance

of the tender. In the event of failure to execute the agreement, the Earnest Money shall be forfeited. In addition, the Bidders will be treated as having committed Breach of Contract and will be liable to pay damages to the Corporation for such breach of contract, besides being black listed. The W.B.E.C.S.C. Ltd. reserves the right to collect the consequential loss incurred by the Corporation, on account of re-tender, from the Bidders and the latter is bound to pay the same on demand.

## GENERAL

1. The W.B.E.C.S.C. Ltd. also reserves the right to accept one or more tenders for supply of Sugar, if the Corporation is of the opinion that Supply cannot be covered by a single supplier.
2. The W.B.E.C.S.C. Ltd. reserves the right to relax or waive or amend any of the tender conditions as and when being necessary.

Before issuance of the WORK ORDER, the tender inviting authority may verify the credential and other documents of the successful Bidders if deemed necessary apart from the godown-reports. After verification if it is found that the documents submitted by the said Bidders(s) are either false or fabricated, the tender is liable to be rejected and the Earnest Money is liable to be forfeited. The Corporation reserves the right to award parallel supply order without giving any notice to the supplier or to terminate awarded supply order at any time by giving 7(Seven) days notice, if the service of the supplier/suppliers are found unsatisfactory. For any further clarification, prospective bidders may contact the sugar division at Head Office of WBECSC Ltd. at Block – B, 11 A Mirza Ghalib Street, Kolkata 700 087, during working hours in any working day with the downloaded copy of the tender document.

  
Managing Director  
W.B.E.C.S.C. Ltd.



**DATE and TIME schedule for the**  
**NIT No. ECSC/Sugar/1043/2018/19      Dt.-19.04.2019**

**Annexure -A**

<b>Sl. No.</b>	<b>Particulars</b>	<b>Date &amp; Time</b>
1	Releasing in Newspaper (Advertisement)	21.04.2019
2	Date of uploading of N.I.T. Documents (online) (Publishing Date)	19.04.2019 at 5:00 pm
3	Documents downloading Start Date (Online)	19.04.2019 at 5:00 pm
4	Documents downloading End Date (Online)	28.04.2019 at 5:00 pm
5	Bid submission start date (Online)	19.04.2019 at 5:00 pm
6	Bid submission closing date (Online)	28.04.2019 at 5:00 pm
7	Last date of submission of Earnest Money (Offline)	26.04.2019 at 3:00 pm
8	Opening date for Technical Bid (Online)	30.04.2019 at 5:00 pm
9	Date of uploading list for Technically Qualified Bidders (Online)	30.04.2019 at 5:15 pm
10	Date of opening of Financial Bids (Online)	30.04.2019 at 5:30 pm
11	Date of uploading the lowest bidder(s) along with his rates through (online), also if necessary for further negotiation through offline for final rate.	30.04.2019 at 5:30 pm

## Annexure - B

Sl. No	District	Designated Location of godown (preferred)	Minimum storage space required for sugar (In M.T.)	Approx requirement of sugar per month (In M.T.)	Approx requirement of sugar for Ramzan'19 (Tentative) (In M.T.)	Approx requirement of sugar for Puja Festive '19 (Tentative) (In M.T.)
1	Coochbehar	In and around District H.Q.-Coochbehar	54.4485	36.387	272	271.80
2	Alipurduar	In and around District H.Q.-Alipurduar	176.691	119.486	212	212.18
3	Jalpaiguri	In and around District H.Q.- Jalpaiguri	188.529	125.622	286	286.46
4	Darjeeling	In and around District H.Q.- Darjeeling	297.963	204.134	274	274.76
5	Uttar Dinajpur	In and around District H.Q.- Uttar Dinajpur	45.4605	30.485	274	274.92
6	Dakshin Dinajpur	In and around District H.Q.- Dakshin Dinajpur	31.7925	21.258	164	163.50
7	Malda	In and around District H.Q.- Malda	104.8545	69.957	436	435.80
8	Murshidabad	In and around District H.Q.- Murshidabad	171.4005	115.515	724	725.02
9	Purulia	In and around District H.Q. Purulia	80.9865	53.977	258	257.76
10	Birbhum	In and around Suri, District H.Q. Birbhum	176.691	119.145	444	444.80
11	Bankura	In and around District H.Q.- Bankura	119.991	80.193	354	354.52
12	Purba Burdwan	In and around District H.Q.- Purba Burdwan	190.5015	98.474	498	520.72
13	Paschim Burdwan	In and around District H.Q.- Paschim Burdwan	43.212	28.94	186.92	162.774
14	Purba Midnapore	In and around District H.Q.- Purba Midnapore	70.734	47.874	368	370.28
15	Paschim Midnapore	In and around District H.Q.- Paschim Midnapore	127.5615	85.151	400	401.40
16	Jhargram	In and around District H.Q.- Jhargram	48.779	32.537	134	134.02
17	Howrah	In and around District H.Q.- Howrah	46.509	31.081	236.698	237.242
18	Hooghly	In and around District H.Q.- Hooghly	106.7475	72.32	415.51	417.888
19	North 24 Pgs	In and around District H.Q.- North 24 Pgs	152.1615	101.849	750.66	752.54
20	Nadia	In and around District H.Q.- Nadia	95.9715	64.161	534.00	535.40
21	Kolkata	In and around District H.Q.- South 24 Pgs	36.783	24.318	152.782	154.588
22	South 24 Pgs	In and around District H.Q.- South 24 Pgs	131.1315	88.11	724.00	728.00
Grand Total			2406.909	1650.974	8098.57	8116.372

- Note- Kalimpong is at present catered by Darjeeling district.
- For Kolkata, the separate designated godown may be located in and around District H.Q., South 24 Pgs.



Letter Head and Address of the sugar miller/Producer  
Importer/Exporter of sugar.

Ref No:-

Date:-

TO WHOM IT MAY CONCERN

(Strike out whichever is not applicable)

1. We, ..... (Name of the Mill/Producer) are the sugar mill/producer in ..... state and our factory and office address is .....
2. This is to certify that M/S ..... is our authorized distributor/ agent having office at ..... in the state of West Bengal ..... for the period of .....
3. We ..... as (Name of the Importer/exporter) are the sugar Importer/Exporter in ..... state and our office address is ..... Our Importer/Exporter licence Number is ..... as granted by the DG, Imports/Exports, Govt. of India.

Authorized Signature  
(with official seal)

**Proforma for Letter of Offer**

Full name and address of the Bidder in addition to Post Box No., if any, should be quoted in all communication to this office

Bidder's Telegraphic Address / Telephone No. FAX No & E-mail

From \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Dear Sir,

1. In continuation of my / our above tender, I/We submit herewith the price offer at Appendix-7 for supply of Levy Sugar of in 50 Kg. bags as per WBECSC Ltd specifications in Schedule – 2.
2. I/We agree to abide by the terms and conditions stipulated by WBECSC Ltd and also agree to supply the entire ordered quantity at the rates quoted by me/us as per Appendix-7. The rate quoted and approved by the WBECSC Ltd in this tender will be valid for the next 6 (six) months from the date of acceptance of Offer.
3. I/We have understood all the instructions to Bidders in the Tender Document and have thoroughly examined the specification quoted in the schedules hereto and am/are fully aware of the nature of the product required and my/our offer is to supply the product strictly in accordance with the requirements.
4. All the appendixes from 1 to 6 in Technical Bid & appendix no. 7 in Financial Bid (statutory cover) have been duly filled in, signed and submitted.
5. The following pages form page no.....to page no.....have been added to and will be part of this tender.....

Yours faithfully,

**SIGNATURE OF BIDDER**

Address.....  
 .....  
 .....

Contact No.....

Dated.....



**Questionnaire about Bidder**

1. Name of the Firm

\_\_\_\_\_

2. Full address with phone No. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

3. Name of the authorized person with Contact No

\_\_\_\_\_

4. Whether firm is registered in firm Registration \_\_\_\_\_  
(in case of Partnership firm)5. Registered in Company's Act  
(in case of company)

Yes

No

6. Whether they have registered their design &amp; trade mark or band

Yes

No

7. Whether they have applied for the same.

Yes

No

8. Whether authorization letter duly authorizing the person to attend  
the Tender / Negotiation enclosed.

Yes

No

9. Whether they have any distribution network in West Bengal

Yes

No

10. Whether they have facilities to test the Levy Free Sugar in the  
manufacturing units/at the godowns in West Bengal for  
undertaking pre-delivery inspection by WBECSC Ltd.

Yes

No

11. In case of an importer / exporter of sugar whether necessary  
authority /license from GOI has been granted for undertaking import of sugar

Yes

No

12. Letter in Annexure-C from the concerned  
Producer of Sugar in case of Authorized Distributors of Sugar Producer.

Yes

No

13. Whether the firm is ever been Black Listed by the Government(s)/  
Govt. Undertaking(s)/ State Procurement Agencies.

Yes

No

14. Having valid GSTIN .

Yes

No

**Performance Statement for Last 3 Years**  
**(Enclosed Statement duly audited by Chartered Accountant)**

Sl No	Name of firm	Financial Year	Turnover in Lakhs		

NB : (I) The decision of the Management of the Corporation on assessment of past performance will be FINAL.

Signature of Bidder.....

Name in Block Letter.....

Capacity in which tender is signed.....



**Product and Quality Control of Bidder**

**Tender Notice No : ECSC/Sugar/ 1043/2018/19 Dt.-19.04.2019**  
**for the supply of Sugar (S-30 Grade)**

**1. Details of firm**

a) Name :

(i) Office Address :

(ii) Local Address :

(iii) Telephone :

(iv) FAX :

(v) Email :

**2. Location of manufacturing works / factory (only in case of producer of sugar)**


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**3. Packaging capacity of Sugar**

a) Normal\_\_\_\_\_

b) Maximum\_\_\_\_\_

**4. Details of arrangements for quality control of products such as laboratory etc**


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**5. Experience in the particular supply of the product, if any, to  
To Govt. Concerns/PSUs/Local Bodies etc.**

:

**6. Please state the sugar to be supplied to the State of West Bengal  
is indigenous sugar or imported sugar, if imported from which country :**

Signature of Bidder.....

Name in Block Letter.....

Capacity in which tender is signed.....

Check list of documents uploaded for Qualifying Technical Bid			
Sl No	Eligibility Criterion	Name of the Bidder	
		Yes	No
1	EMD Deposited		
2	Tender Document dully filled & signed		
3	Producer of Sugar/ /Authorized Distributor of Sugar Producer/ Importer of sugar/ Exporter of sugar/ Civil Supply Corporation (Annexure-C)		
4	Proof as to Producer of Sugar/ /Authorized Distributor of Sugar Producer/ Importer of sugar/ Exporter of sugar/ Civil Supply Corporation		
5	Annual A/C s/Average annual turnover Rs 50core/annum & Rs 10 crore separately (in sugar operations)in any one year (F.Y.2015-16 to F.Y. 2017-2018) audited by Chartered Accountant		
6	Income tax return/ statement (A.Y.2015-16 to A.Y. 2017-2018)		
7	Self declaration regarding their capability of handling, storing, transportation, delivery & manpower		
8	List of godowns along with supporting documents as per Annexure B		
9	Documentary evidence pertaining to experience in work of similar nature		
10	Photo copy of PAN & Service Tax Registration Number		
11	GSTIN		



### Compliance Statement for Requirements

1. Name of Item

: Sugar

2. Place of origin (Producing/ Packaging Unit) : .....

3. Brand Name (If any) : .....

SI No	Tender Terms and Conditions	Complied	Not Complied
1	The bidder is Producer of Sugar, Authorized distributor of sugar producer, importers of sugar, exporters of sugar and Civil Supply Corporations		
2	Bidder has agreed with all conditions of tender		
3	Annual turnover report of last three years submitted.		
4	Product quality as per specifications		
5	Whether details of storage space has been mentioned.		
6	Transporting capacity as required.		
7	Earnest Money of Rs. 10,00,000/- furnished by encashable DD/RTGS		
8	GSTIN		