

**WEST BENGAL ESSENTIAL COMMODITIES SUPPLY CORPORATION LIMITED**  
(A GOVERNMENT OF WEST BENGAL UNDERTAKING)  
11-A MIRZA GALIB STREET , KOLKATA- 700087

Memo No. ECSC/IT/2019-20/73 | 301

Date. 12/03/2020

**Notice for Inviting Quotations**

Quotations in sealed covers are invited from reputed, experienced and bona fide firms / organisations for repairing of 01 (one) computer lying with Banking wings of Finance Division, 2<sup>nd</sup> floor of this Corporation at 11-A, Mirza Ghalib Stereet, Kolkata- 700087.

**Terms and Conditions**

- 1) **Eligibility:-**The quotationers must have experience in similar works of repairing Computers in any Govt./ Semi Govt. / PSU in last 03 (three) years. Photocopies of PAN, GST No., Trade License, certificate of registration of the firm / organisation issued by competent authority are also required to be submitted.
- 2) **Inspection:-** Before submission of quotation, necessary inspection may be made by the interested quotationers between 12.03.2020 and 16.03.2020 from 1.00 P.M. to 4.00 P.M.
- 3) **Submission:-** Quotation with all requisite documents, as stated above, has to be deposited in a sealed cover at the chamber of the Asstt. General Manager (IT), IT Division, 2<sup>nd</sup> floor of this Corporation with superscription "QUOTATION FOR REPAIRING COMPUTER" within the last date mentioned below.
- 4) **Last Date:-** 17.03.2020 up to 3.00 P.M.
- 5) **Opening date:-** 17.03.2020 at 4.00 P.M.

Quotationers must indicate clearly all terms and conditions of the firms / organisation and rates must be given in figure and words relating to the said works.

The authority of this Corporation reserves the right to accept or reject any or all the quotations whatsoever without assigning any reason thereof.

  
General Manager (IT)


Memo No. ECSC/IT/2019-20/73 | 301 | 1 (3)

Date. 12/03/2020

Copy forwarded for information and take necessary action to:-

- 1) Notice Board, WBECSC Ltd.
- 2) Notice Board, F&S Department
- 3) IT Division for uploading the matter in WBECSC Ltd. website.

  
General Manager (IT)

  
12/03/2020